

Updates to the Club Secretary's Manual

General Revision

The 2001 Council on Legislation reduced the number of types of membership to **active** and **honorary**. All references to additional active and senior active shall be understood to mean active.

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June should be denoted as Fellowships Month

Page 7

Classifications

In addition to the existing text in paragraph 6, the following text should be added:

Clubs shall not elect a person to active membership from a classification if the club already has five or more members from that classification unless the club has more than 50 members. Members who are retired shall not be included in the total number of members from a classification. If a member changes classification, the club may continue the member's membership under the new classification notwithstanding these limitations.

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final paragraph

You will find the qualifications for membership given in **Article VI** (not V) of the "Standard Rotary Club Constitution."

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paragraph 1

The Rotary club secretary, along with other club officers and board members, takes office on the first day of July each year (**Article IX, Section 5**, "Standard Rotary Club Constitution").

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Instructions for calculating attendance percentages of active members

Bullet points 1, 2, and 3 should be deleted. The following text replaces them:

- If the aggregate of the member's years of age and years of membership in one or more clubs is 85 years or more and the member has notified the club secretary in writing of the member's desire to be excused from attendance and the board has approved the request.

Weekly attendance calculation:

$$\frac{\text{MCA}}{(\text{TM} - \text{EA})} = \text{A}\%$$

MCA — Total number of members credited with attendance for that week

TM — Total number of active members

EA — excused absences for those with 85 years or more (of age and Rotary membership)

A% — attendance percentage for the week

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Credit for attendance, add new bullets:

- attends and participates in a club service project or a club-sponsored community event or meeting authorized by the board.
- attends a board meeting or, if authorized by the board, a meeting of a service committee to which the member is assigned.

Update to paragraph 3, final two sentences:

Additionally, the board may cancel up to **four** (not two) meetings per Rotary year for causes not otherwise specified provided that the club does not fail to meet for more than three consecutive meetings. Such canceled meetings are also ignored in calculating attendance.

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Special Notices

The reference to the "Standard Rotary Club Constitution" in paragraph 2 should read:

Article XI, Section 3

The reference to the "Standard Rotary Club Constitution" in paragraph three should read:

Article XI, Section 4

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Add the following sentence after the first sentence of point 1:

A transferring or former member of another club may be proposed to active membership by the former club.

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In accordance with RI Bylaw 9.040.4., which states, "A club not represented at the convention by a delegate or an alternate may designate a proxy to cast its vote(s) pursuant to article IX, section 3(a) of the RI constitution...The proxy may be a member of any club within the same district...Non-districted clubs may designate members of any club as their proxies," the following text is no longer valid:

A Rotarian may serve as proxy for more than one delegate.

Proxies, representing clubs other than their own, may be recognized by the convention only if they have been designated as such prior to the opening date of the convention.